

AzHOSA Advisory Board

August 4th, 2018

900-1200

The meeting of the AzHOSA Advisory BOD was called to order on 8/4/18 at 929. Dysart High School, 11425 N. Dysart Rd, El Mirage, AZ, 85335.

Present

Sharon Black, Vice President

Katy Becker, President

Aden Ramirez, State Advisor

Sandra Oligny, Treasurer

Hailey Adams, Secretary

John Vreyens, Member

Dina Chavez, Representing AZHCEA President Tiffany Brown

Adrian Kwiatkowski, State President

Molly Cohen, Health Careers Specialists

Minutes from previous meeting. Motioned by Sandra Oligny seconded by Aden Ramirez. The minutes were approved.

Officers Reports

President's report, see attached

Treasurer's Report, awaiting information from Financial Team

State Advisor Report

AzHOSA State President's Report, see attached

Unfinished Business

1. Policies and procedures
 - a. Reviewing and approving
 - i. Several policies were reviewed and recommendations made. Board was asked to continue to review policies after the conclusion of this meeting. Any suggestions or edits were to be submitted via email to members and the final approval of adjustments would be made via email.
2. New sponsorship packet
 - a. Reviewing and approving
 - i. Members were given the opportunity to review the 2017-2018 sponsorship packet. An updated version of the packet is being completed. The final 2018-2019 sponsorship packet will be sent out to members for review.
3. Separate post-secondary conference

New Business

1. Election of new board members
 - a. Review and voting
 - i. Members discussed and voted on bringing Dina Chavez into the competitive event committee, Hailey Adams elected to abstain from voting. Discussion on role in committee and qualifications. Motion made by Katy Becker and seconded by Molly Cohen. Dina Chavez was approved to be a member of the competitive events committee. Justin Lisonbee EMT/ Fire Science instructor has shown interest in being a member of the BOD. Resume and application will be sent via email for review.
2. Fall Conference workshop presenter recruitment
 - a. Discussed topics of interest and need to recruit speakers for Fall Conference.
3. Raise for Assistant to the State Advisor pending review.
 - a. Discussion on current role and responsibilities at current hourly rate of \$12.50. Serving as coach for State Officers while Sara out of office. Annual review will be performed next month. Motion made by Aden Ramirez to increase hourly pay by 5%, the motion was not seconded but members. Members recommended that a formal evaluation, with established goals, should be created. Members also recommended that an evaluation should be used to influence pay increases in the future. Members decided that by October 31st a scale for job salary increase and a review with accompanying form will be created by Aden Ramirez. Elizabeth Carnisi currently works part time at 25 hours a week.
4. Selection of future meeting dates for membership year (July 1st to June 30th)
 - a. Four meetings a year: February, May, August, December
 - i. Discussion and vote on meeting for the 2018-2019 year be December 1st, February 2nd, May 4th, August 3rd Motion made by Sharon Black second by John Vreyens. Motion to move to four meetings a year first Saturday of each month. Motion passed.

Motion was made to end the meeting by John Vreyens, seconded by Sandy Oligny.

Meeting adjourn at 12:24.

Next BOD meeting December 1st, 2018 at

Hailey Adams, BS, CVT

Hailey Adams, Secretary

Approved