

Medical Spelling

Arizona HOSA Event Guidelines Supplement

Individual Event

THIS EVENT HAS AN ONLINE TEST
 ASK YOUR LOCAL ADVISOR FOR SPECIFIC TESTING DATE AND INFORMATION

This supplement is written exclusively for Arizona HOSA Events.
 For full details refer to the Official Event Guidelines

Conference	Available	Required Upload Deadline	Details at a Glance
Regional Leadership Conference	NO	N/A	N/A
Online Test	YES	N/A	Competitors will take an Online Test at their site during the testing window. Top performers will advance on to SLC.
State Leadership Conference	YES	NONE	Competitors will compete following the <u>ROUND 2</u> Guidelines. Top spellers will advance to ILC.
International Leadership Conference	YES	NONE	Competitors will compete in Round 1 - top scores will advance and compete in Round 2.

Dress Code: Competitors shall wear proper business attire or official HOSA uniform. For full details see the [HOSA Dress Code Appendix D](#).

Competitors MUST bring to STATE AND INTERNATIONAL Leadership Conference:

1. Photo ID
2. Two #2 pencils (not mechanical)

AzHOSA will NOT provide any additional materials for the competition.

Regional Leadership Conference Event Flow (see official guidelines for more information):

This event is NOT held at the Regional Leadership Conferences

Online Testing Event Flow

1. Meet with local advisor to be registered for the Online Test portion
 - a. Advisors must also arrange for a Proctor and register them as a "Proctor"
2. Arrange a date, time, and location with your advisor and proctor to take the exam during the testing window**
3. Exam is given on a computer at your school
 - a. 90 minute time limit from when you log in and press start
 - b. Access information will only be sent to registered proctors

4. Advisors will be notified of those with qualifying scores to be advanced to the state leadership conference in a timely manner.
5. If you qualified for this event - register for the State Leadership Conference
6. If you did not qualify for this event - choose a new event to attend the State Leadership Conference for

State Leadership Conference Event Flow (see official guidelines for more information):

1. Competitors will arrive at the State Leadership Conference and Check - In at the event room with the Event Manager at the START of the posted event time frame.
 - a. If a competitor is more than 5 minutes late they will be disqualified from competition
2. Competitor will provide a photo ID to the Event Manager during check-in
3. Competitors will be ranked and seated in ascending order based on the online testing score (lowest to highest).
4. The spelldown will begin with the competitor who had the lowest score and is seated in chair #1
5. For specific information on the difficulty of the word selection, rounds, pronunciation, and/or definition guidelines - see the official event guidelines.
6. Competitor will pronounce the word given to them and pause before starting to spell the word.
7. Competitors will have 2 minutes to spell the term (time starts at the beginning of the first pronunciation by the audio glossary.
 - a. Review ALL Competitor Spelling Responsibilities from the official event guidelines.
8. If term is spelled incorrectly - the competitor is eliminated
9. If the term is spelled correctly - the competitor will advance to the next spelldown round
10. The spelldown will continue until there is only one winner per the official event guidelines
11. Competitors should complete the event survey and leave the competition area.

NOTE: There is no audience allowed during the competition. Microphones will NOT be used, be ready to speak loudly and clearly.

International Leadership Conference Event Flow - SEE OFFICIAL GUIDELINES FOR ALL INFORMATION

Frequently Asked Questions

1. Can I bring any resources into the competition? No, you may only bring what is listed above - all study materials must remain outside of the competition room.
2. Can I pass on a word I do not know? No, the judges will read from a pre-established list of terms and you must attempt each term you are given.
3. I missed my online test at my school, can I still show up and compete? No, students will be ranked based on Online Testing scores for the spelldown.
4. Will I be competing against post-secondary students? No, the event is run simultaneously with the secondary and post-secondary contestants. You are ranked as one group with the online testing scores for the order of the spelldown. However, the post-secondary student(s) will be competing against themselves and the secondary students will be competing against themselves. There will be a top 3 from secondary students AND a top 3 from post-secondary students (if applicable).

*Proctors MUST not be a current HOSA Advisor for ANY Chapter. Proctors must sign the confidentiality agreement form, submit it to Arizona HOSA, AND be registered in the HOSA Registration System as a Proctor PRIOR to any Online Testing information being released. Online Testing Information for Advisors can be found on the [Arizona HOSA Online Testing webpage](#).

** The Online Testing Window is established by Arizona HOSA and posted on the Arizona HOSA Calendar of Events Page. All testing must be completed within this time frame to be eligible for the State Leadership Conference.