

AzHOSA Advisory Board

August 3rd, 2019

1100 to 1300

The meeting of the AzHOSA Advisory BOD was called to order on 8/3/19 at 1106. ADE Central Building 3300 N. Central Ave, Phoenix, AZ, 85012.

Present

Sharon Black, Vice President

Aden Ramirez, State Advisor

Sandra Oligny, Treasurer

Hailey Adams, Secretary

John Vreyens, Member

Mac McGraw, Representing State President Emily Hakes

Julie Ellis, CTSO Team Lead

Justin Lisonbee, Member

Katy Becker, President

Molly Cohen, Health Careers Specialists

Minutes from previous meeting. Minutes reviewed, motion was made to approve the minutes by Justin Lisonbee and seconded by Sharon Black. The minutes were approved.

Officer's Reports

President's report, see attached

Treasurer's Report, see (3) attached

State Advisor Report, see attached

AzHOSA State President's Report, see attached

CE Committee Report, verbal report

Unfinished Business-Discussion

1. End of Year Financial
 - a. Review

- i. BOD reviewed the End of Year Financial documents. Asked any pertinent questions about the reports.

New Business-Discussion

1. Contracts
 - a. Elizabeth
 - b. Sarah
 - c. Leadership Camp
 - i. BOD reviewed three contracts, one for Sarah Patenge, one for Elizabeth Carnesi, and one for Chapter Leadership Camp. Contracts for Sara Patenge and Elizabeth Carnesi have Katy Becker's name misspelt. Motion was made by Sharon Black to approve all three contracts with corrections, motion seconded by John Vreyens. No objections to motion. Motion approved.
2. Annual Theme Introduction
 - a. Aden introduced this years theme and how he is working with a company to be able to use the theme on promotional material in order to give access to local Advisors for use in the classroom.
3. HOSA Day at State Capital
 - a. FFA at the Capital Day has always been a great event to help CTSO promotion and advocacy. Aden is looking into providing advocacy training by Dr. John Mulcahy and Julie Stockwell for the current State Officer Team.
4. Incorporate/ crosswalk Arizona Profession Skills Standards with AzHOSA events
 - a. Discussion on how to integrate Professional Skills into AzHOSA events. Fall Leadership Conference was highlighted as a potential place to start. Focus on adding these skills to our events and promoting as such will allow for a wide range of professions to gain valuable skills and information. Aden will use the current Arizona Employability Standards to inform leadership topics at Fall Conference.
5. Define the goals and objectives of various program offerings
 - a. Aden asked BOD to think of goals and objectives for each of the program offerings, ie. State Officer Team, Conferences etc. Recommendation was made to have a working Google Document where BOD could add ideas and goals for each of the programs. Aden suggested a longer future meeting with set aside work time to cover important items. Recommendation was made to table discussion until December working meeting.
6. BOD Mission Statement
 - a. Agenda item discussion was tabled until December's meeting. Aden will send out all items that will assist in establishing mission statement prior to meeting for review.
7. Fall Leadership Camp Assistant
 - a. Aden asked if any BOD members would be able to attend and help at Leadership Camp. Molly Cohen and Julie Ellis will work with Aden to schedule assistance as needed.
8. Bank account roll over to newly elected officers has always been scheduled for the May/ June yearly meeting. Recommendation made by Julie Ellis to move meeting date to a Friday instead of a Saturday to facilitate ease of account roll over. A second recommendation, made by Julie Ellis, was to set up an appointment at the bank for the following Monday, after the conclusion of

officer elections, to facilitate roll over of accounts. General request was made to move the BOD meeting to the beginning of June instead of the beginning of May.

9. Promotional video was shown. BOD were encouraged to show the video in the classroom and to industry partners in order to recruit support and sponsors for HOSA.

Meeting adjourn at 1247

Next BOD Meeting TBD

Hailey Adams, BS, CVT

Hailey Adams, Secretary

Approved