Forensic Science

Arizona HOSA Event Guideline Supplement

Team Event: 2 competitors

THIS EVENT HAS AN ONLINE QUALIFYING TEST
WRITTEN CONCLUSION SUBMITTED ON SITE

Ask your advisor for testing details. No written conclusion is uploaded before the conference.

This supplement is written exclusively for Arizona HOSA events.
Use this checklist with the official event guidelines and scoring rubric.

Conference	Event Offered	Required Upload Deadline	Details at a Glance
Regional Leadership Conference (RLC)	NO	N/A	**Not applicable:** Qualify for SLC through the online test, then qualify at SLC for ILC.
Online Test	YES	N/A	**Round 1:** Take the online test at school during the Arizona testing window. **Advancement:** Top-performing teams qualify for SLC. Your advisor receives results.
State Leadership Conference (SLC)	YES	On site as directed	**Round 2:** Analyze the case and type your written conclusion. Submit it during the event using the method staff provides. **Advancement:** Qualifying top scores advance to ILC.
International Leadership Conference (ILC / nationals)	YES	On site during Round 2	**Round 1:** Complete the test. **Round 2:** Top-scoring teams analyze the case and submit their conclusion digitally on site. See official guidelines for ILC procedures.

Required Documents and Materials

Bring to state and nationals. This event is not offered at regionals.

☐ Photo ID for each teammate and nonmechanical #2 pencils with erasers. Optional: one highlighter per teammate.

☐ A fully charged laptop or tablet with a typing program, internet capability and a USB port. You may bring 1 or 2 devices; use only ONE, with the second as a backup.

☐ Use a device that works on battery power for the full event. Electricity is NOT provided. A personal device is recommended because school restrictions may prevent access or submission.

Dress code: Both teammates must wear official HOSA uniform or proper business attire. Review the HOSA dress rules in Appendix D.

Prepare your device and submission

☐ Practice typing and saving your conclusion. Confirm that your program can export ONE PDF. Ask event staff before the competition whether internet access will be available.

☐ For SLC, follow the submission method event staff announces: an online form, a HOSA-provided USB drive, or another communicated method. Be ready to save your file without internet access.

☐ For ILC, follow the official instructions for submitting your PDF on site through the HOSA Digital Upload System. Keep your emailed upload link available.

Complete the online test

☐ Ask your advisor to register your team and arrange a registered proctor. Schedule the test at your school within the published Arizona HOSA testing window.

☐ Take the computer test within the 60-minute limit, starting when you press Start. Only registered proctors receive access information.

☐ Your advisor receives qualifying results. If your team qualifies, register for SLC. If you do not qualify, choose another SLC event with your advisor.

Check in at state

☐ Arrive at the event room at the START of the posted event time frame. Check in with the Event Manager and show each teammate's photo ID.

☐ Receive your appointment time and stay at the event room; the event may run early. Staff will escort your team into the room when it is your turn.

Complete the case study at state

Total time: 45 minutes. Follow the Round Two guidelines and event staff instructions.

☐ Review the evidence — 6 minutes. Observe the case information, which may include reports, a manikin, bones, dental X-rays, photos, other physical evidence, a digital anatomy tool, or actors.

☐ Observe only. Do not interact with the evidence or people in the scene. Actors and event personnel will not answer case questions. All teams receive the same evidence.

☐ Write your conclusion — 34 minutes. Work with your teammate to type the report using the official written-conclusion template and the evidence provided.

☐ Include the time-of-death range, immediate cause of death, manner of death, other contributing conditions when applicable, and the evidence supporting each conclusion.

☐ Submit your conclusion — 5 minutes. Use the submission method provided by staff. At ILC, the submission must be ONE PDF; other formats receive no points.

☐ Leave preprinted or recorded study materials and notes outside the event. Use only the case information and note-taking materials provided by staff. Turn in event papers and notes when finished.

☐ Keep the case confidential until the event ends. When time is called, stop, submit as directed, and leave when dismissed. Complete the event survey and leave the competition area.

How to advance to nationals

Online test to SLC: Your team must qualify through the online test. Forensic Science is not offered at regionals.

SLC to ILC: Earn a final score of at least 70% after all event components and penalties. The top 5 qualifying teams are recognized; the top 3 advance. Fourth and fifth place may serve as substitutes.

At ILC, follow the current official guidelines for the competition process and submission requirements.

Official guidelines and scoring rubric

HOSA event guidelines — select Forensic Science under Teamwork Events. Review the full guidelines, references, written-conclusion template and scoring rubric.

Your advisor can confirm Arizona testing and registration details. The testing window is published on the Arizona HOSA Calendar of Events.