

**AzHOSA Advisory Board**

**February 22nd, 2020**

**1000 to 1200**

The meeting of the AzHOSA Advisory BOD was called to order at 1002 on 2/22/2020 at the ADE Building, 3300 N. Central Ave, Phoenix, AZ, 85012.

**Present**

Elizabeth Carnesi, State Advisor

Sharon Black, Vice President\*\*

Emily Hakes, State President\*\*

Aden Ramirez, Health Career Specialist

Sandra Oligny, Treasurer

Hailey Adams, Secretary

John Vreyens, Member

Julie Ellis, CTSO Team Lead

Justin Lisonbee, Member

Katy Becker, President

\*\*In attendance via conference call

**Minutes from the previous meeting.** Minutes reviewed, motioned made to approve the minutes by Julie Ellis and seconded by Justin Lisonbee. The minutes were approved.

**Officers Reports**

**President's report,** see attached

**Treasurer's Report,** see attached

**State Advisor Report,** see attached

**AzHOSA State President's Report,** see attached

**CE Committee Report,** verbal report

## **Unfinished Business-Discussion**

1. Will discuss defining the goals and objectives of various program offerings and 5- year plan in May work group meeting.
  - a. Tabled agenda item to May meeting.

## **New Business-Discussion**

1. Report out on Regionals
  - a. Current goal of the CE Committee is to work towards clarifying, to any advisor that is running a competition, the expectations of the competition on a platform that advisors will read.
    - i. Region One
      1. John Vreyens Reported
    - ii. Region Two
      1. Hailey Adams Reported
    - iii. Region Three
      1. Justin Lisonbee Reported
    - iv. Region Four
      1. Katy Becker Reported
    - v. Katy Becker will send out an email for Regional Competition feedback
2. BOD emails and new Google Drive
  - a. Discuss
    - i. Transitioning from old Google drive to a new Shared drive
3. Communicate competitive events plan for SLC
  - a. Head of the Competitive Events Committee Sandi Oligny reported out on the current status of the committee. Preparations and planning has started. Each member has a certain category assigned to them. Responsible for choosing skills and writing scenarios for each of their assigned competitions. Backgrounds of members used to divide tasks and competitive event categories. Committee is working towards completing event manager guides for each competition prior to SLC. Event manager presentation in progress and will eventually be in video form for distribution. Presentations will also be used at SLC, prior to competitions commencing, for event managers to ensure expectations are clear and all questions are answered. A sheet has been prepared for clear clarification on what to expect for competition and what rounds are being conducted at SLC. This sheet will be emailed, posted on the website and posted on social media accounts of State Officers. This sheet also aims to clear up confusion on dress code during competitions and during general sessions. There is a plan in place to start cycling advisors as event managers to different competitions every few years. It will help advisors try something new and also expand who knows about each competition in case of emergency. BOD discussed the current status of Dee Plumber as a member of the competitive events committee. Decided that she will help with nursing scenarios, serve as a recognition event assistant and provide general help as needed at headquarters. Motion was made to add Dee Pluberber to the Competitive Events Committee, pending approval by CTE director, by Hailey Adams, seconded by Aden Ramirez. Motion Passed.
4. Bylaw Updates

- a. Addition of committee section
  - i. Competitive Events
  - ii. Scholarship and Awards
    - 1. BOD members serve as the head of any committee. Discussion on adding to the bylaws that all committee's be a standing committee for each year, where members can roll in and roll out. Motion made by Justin Lisonbee to make both the Competitive Events and Scholarship and Awards Committee standing committees, motion seconded by John Vreyens. Motion passed. Will work on defining the specific roles and procedure in the May BOD's meeting.
- 5. FLC dates
  - a. Discuss and approve
    - i. Tabled agenda item to May meeting.
- 6. Calendar Outline
  - a. Discuss and approve
    - i. Tabled agenda item to May meeting.
- 7. Leadership Camp
  - a. Discuss
    - i. Tabled agenda item to May meeting.
- 8. Reminder of elections in May
  - a. Discuss whose terms are ending
    - i. All officer positions will be open for election in May. Current officers will stay on the board as members. Applications for membership to the board are pending approval. Recommendation made to add a link to apply for a BOD position on the website. Need to add members from Industry and CTE directors to BOD. Board of director applications are due by April 25th to be considered for a position.

Motion made by Justin Lisonbee to adjourn the meeting at 1210, seconded by Aden Ramirez. Meeting adjourned at 1210.

**Next BOD Meeting May 2nd, 2020**

# Hailey Adams, BS, CVT

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Hailey Adams, Secretary

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Approved