

AzHOSA Advisory Board

February 2nd, 2019

1100-1400

The meeting of the AzHOSA Advisory BOD was called to order on 2/2/2019 at 1108. West-MEC NEC 1617 W. Williams Dr. Phoenix, AZ, 85027.

Present

Sharon Black, Vice President

Aden Ramirez, State Advisor

Sandra Oligny, Treasurer

Hailey Adams, Secretary

John Vreyens, Member

Adrian Kwiatkowski, State President

Molly Cohen, Health Careers Specialists

Justin Lisonbee, Member

Katy Becker, President

Minutes from previous meeting. Minutes reviewed, motioned made to approve the minutes by Sharon Black to approve the minutes with corrections and seconded by Katy Becker. The minutes were approved with corrections.

Officers Reports

President's report, see attached

Treasurer's Report, see (3) attached

State Advisor Report

AzHOSA State President's Report, see attached

CE Committee Report, see attached

Unfinished Business

1. Advisor mentor program
 - a. Discussion-
 - i. Working with Alabama HOSA, their model makes mentorship required, it has helped to support new advisors. AzHOSA will make it optional, but we want to make it available to support new advisors. Recommendation made to instill Regional Advisors to help with supporting all advisors in their region. Any and all support provided will help alleviate phone calls to Aden Ramirez.
2. 2019-2020 calendar
 - a. Review and approve
 - i. Aden Ramirez reviewed the calendar of events. Motion was made to approve the 2018-2019 Arizona HOSA Calendar of Events with correction by Katy Becker and seconded by Sharon Black. The Calendar of Events was approved with correction.

New Business

1. Restructuring board
 - a. Introductions and discussion
 - i. Members discussed restructuring the AzHOSA Board of Directors meetings. Recommendation was made to get a Parliamentarian to attend the meeting to run the meeting according to Parliamentary Procedure. Having a Parliamentarian present will decrease time spent at meetings. Idea of having work sessions outside of the meeting to discuss important and time consuming items and the synopsis being brought back to actual meeting. Another recommendation was made to get all items of review that will be covered during the meeting being sent out prior to the meeting so members have a longer amount of time to review the material. Timeframe discussed was anywhere from 3 to 14 days. Members liked the idea of having a working session prior to the meeting. Discussed the need for further diversity on the board, from different regions, different pathways and from industry. Currently lacking region 4 representation on the board, alumni representation and industry representation. State officers and National Board have greater diversity than our current board and there would be a benefit to having AzHOSA Board mirror their structure.
2. Updating bylaws
 - a. Introduction and discussion
 - i. The next meeting is going to have a large emphasis on updating Bylaws. Main focus on governance. In a past meeting the board approved a Parliamentarian to come in and review current Bylaws. Since the board is interested in having a Parliamentarian at our BOD meetings, the Parliamentarian could be present during the working sessions scheduled to update Bylaws. Discussed the need for term limits, defining the roles of members, make sure language is consistent and not contradictory throughout all Bylaws. Potential change to terms limits for members from August to August, they are currently from January to December.
3. Regionals
 - a. Review proposal and discussion

7. HOSA Scholarship

a. Increase in money available

- i. Additional funds available for HOSA Scholarships this year. Originally \$14,000 was anticipated for scholarships. Amount is actually \$23,000. Motion made to offer, in addition to current scholarships, an additional \$2000, \$1500 and \$1000 scholarship to increase total scholarships amount to \$18,500 by Sharon Black and seconded by Justin Lisonbee. Motion passed.

Motion was made by to end the meeting John Vreyens, seconded by Sandy Oligny.

Meeting adjourn at 1339

Next BOD meeting May 4th from 1000 to 1430.

Hailey Adams, BS, CVT

Hailey Adams, Secretary

Approved