



2025-2026 HOSA Competitive Event Materials
Confidentiality Agreement for Testing Proctors
Updated 11.25.25

This Confidentiality Agreement is made and entered into by and between the undersigned Testing Proctor and HOSA - Future Health Professionals, effective as of the date of signature below.

1. Purpose

This Agreement ensures the confidentiality of materials related to competitive events, including tests. The Testing Proctor acknowledges that, in their capacity, they may have access to these Confidential Materials and agrees to maintain the confidentiality and integrity of these materials as outlined in this Agreement.

2. Confidentiality Obligations

The Testing Proctor agrees to:

- a. Keep all confidential materials strictly confidential and do not disclose them to any unauthorized individuals, including HOSA student members and local advisors. The materials may only be used for HOSA testing purposes.
- b. Use the confidential materials solely to administer the tests.
- c. Ensure that all confidential materials are stored securely, whether in physical or digital format and protected from unauthorized access.
- d. Report any suspected or actual breach of confidentiality immediately to HOSA - Future Health Professionals

3. Annual Update and Digital Signature

- a. The Testing Proctor understands they must sign an updated version of this Agreement annually to access Confidential Materials.
- b. Access to the HOSA Tests will not be granted until the most recent version of the Confidentiality Agreement has been signed.

4. Consequences of Breach

- a. If a violation of this Agreement is discovered—such as inappropriate sharing or distribution of Confidential Materials—the state may be subject to consequences, including but not limited to:
 - Revocation of access to National HOSA confidential materials in the future.
 - Disqualification of chapter members from competing at the International Leadership Conference.
- b. HOSA—Future Health Professionals and Arizona HOSA reserve the right to take any necessary action to preserve the integrity of the competition and ensure fairness for all participants.

Please continue to the next page for the Acknowledgement and Signature

5. Acknowledgment and Signature

By completing the signature form (digitally or in-person), the Test Proctor acknowledges that they have read, understood, and agreed to the terms of this Confidentiality Agreement and that they will uphold the confidentiality and integrity of all competitive event materials in accordance with this Agreement.

Print Name

Signature

Date

Chapter *(if multiple, see below)*

School

Role/Job at School

ARIZONA
Chartered Association

List below any/all chapter numbers you will be serving as the proctor:
