

AzHOSA Advisory Board

December 7th, 2019

1430 to 1600

The meeting of the AzHOSA Advisory BOD was called to order on 12/7/19 at 1448. Marriott Phoenix Chandler, 1600 S. Price Rd, Chandler, AZ, 85286.

Present

Sharon Black, Vice President

Aden Ramirez, State Advisor

Sandra Oligny, Treasurer

Hailey Adams, Secretary

John Vreyens, Member

Emily Hakes, State President

Julie Ellis, CTSO Team Lead

Justin Lisonbee, Member

Katy Becker, President

Dina Chavez, AZHCEA President

Minutes from previous meeting. Minutes reviewed, motioned made to approve the minutes with corrections by Justin Lisonbee and seconded by John Vreyens. The minutes were approved.

Officers Reports

President's report, see attached

Treasurer's Report, see attached

State Advisor Report, see attached

AzHOSA State President's Report, see attached

CE Committee Report, no report

Unfinished Business-Discussion

1. Incorporate/ crosswalk Arizona Profession Skills Standards with AzHOSA events
 - a. Approval of crosswalk

- i. Purpose of crosswalk was to identify areas of growth for AzHOSA and to create a professional workshop to assist teachers in embedding HOSA into the classroom. Approval of crosswalk will be done in the future via email.
2. Define the goals and objectives of various program offerings
 - a. Approval of goals and objectives
 - i. Agenda item will be tabled until the May 2020 meeting.
3. BOD Mission Statement
 - a. Approval of mission statement
 - i. A mission statement was developed for the AzHOSA BOD in work time prior to meeting. "To uphold the Arizona HOSA mission through support, guidance, collaboration with stakeholders, and fiscal responsibility". Motion was made to formally adopt "To uphold the Arizona HOSA mission through support, guidance, collaboration with stakeholders, and fiscal responsibility "as the BOD mission statement by Sharon Black and seconded by Sandra Oligny. No objection to motion. Motion passed.
 - ii. A mission statement was developed for AzHOSA in work time prior to meeting. Members discussed the newly created state mission statement versus using the national HOSA mission statement. Consensus of BOD was to keep the National HOSA mission statement as the AzHOSA mission statement. Motion was made to approve the use of the National HOSA mission statement as the AzHOSA mission statement by Sharon Black and seconded by Sandra Oligny. No objection to motion. Motion passed.

New Business-Discussion

1. Review 9-90s
 - a. Members reviewed and discussed the 9-90s sent via email on November 13, 2019.
2. Review and approve applications and rubrics for state awards
 - a. Outstanding State Leader
 - i. Rubric creation process was discussed, including sources that were used to create the rubrics for award selection, qualifications, eligibility and overall selection process. Past award winners have always been a State Officer, ability for all State HOSA members will be eligible for selection, not just State Officer. A few BOD and State Advisors will be a part of the selection committee. Rubrics will be sent out via email for BOD review and approval.
 - b. Outstanding Chapter Advisor
 - i. Rubric creation process was discussed, including sources that were used to create the rubrics for award selection, qualifications, and eligibility and overall selection process. A few BOD and State Advisors will be a part of the selection committee. Rubrics will be sent out via email for BOD review and approval.
3. AzHOSA 5- year plan
 - a. Review and approve SMART goal topics
 - i. Agenda item will be tabled until the May 2020 meeting.
4. Amendment to Bylaws
 - a. Term limits for officers

- b. Number of consecutive terms allowed
 - c. Who can be nominated
 - d. Who can nominate and elect
 - e. Officially have Past Chair on board
 - i. BOD selection process was reviewed. Current Bylaws for BOD term limits were reviewed. Members discuss all agenda items listed under New Business item 4-Amendment to Bylaws. All discussion items will be captured in an email and sent out to BOD for approval via email.
5. MOU for AzATA
- a. Review and approve
 - i. MOU was reviewed in detail by BOD. Motion was made to approve MOU by Justin Lisonbee and seconded Sandi Oligny. No objection to motion. Motion passed.
6. Competitive events committee applications
- a. Review and approve
 - i. Applications for competitive events committee positions were reviewed. Sandra Oligny was nominated and accepted as the Competitive Events Committee Head. The three applicants were all nominated by members of the current Competitive Events Committee as qualified individuals. Motion was made to approve adding all three individuals to the Competitive Events Committee, provided that they have CTE director approval, by John Vreyens and seconded by Hailey Adams. No objection to motion. Motion passed.

Meeting adjourn at 1617.

Next BOD Meeting TBD

Hailey Adams, BS, CVT

Hailey Adams, Secretary

Approved