Speaking Skills

Arizona HOSA Event Guideline Supplement

Individual Event: 1 competitor

ANNUAL TOPIC — ELIGIBILITY FORM REQUIRED

This supplement is written exclusively for Arizona HOSA events.
Use this checklist with the official event guidelines and scoring rubrics.

Conference	Event Offered	Required Upload Deadline	Details at a Glance
Regional Leadership Conference (RLC)	YES	Form: Close of registration	**Submit:** Eligibility/accommodation form to the State Advisor. **Speech:** 5 minutes maximum. Qualifying top scores advance to SLC.
Online Test	NO	N/A	**Pathway:** Qualify through the regional speech event. No online test.
State Leadership Conference (SLC)	YES	Form: Close of registration	**Submit:** Form again using Arizona's process. **Speech:** 5 minutes maximum. Top 3 qualifying competitors advance to ILC.
International Leadership Conference (ILC / nationals)	YES	Published HOSA ILC form deadline	**Submit:** Form digitally again for ILC. **Speech:** 5 minutes maximum. Follow official ILC procedures.

Confirm eligibility before registering

☐ This individual event is for Middle School and Secondary members who qualify under IDEA and have an IEP. Section 504 eligibility alone does not qualify a student.

☐ Work with your advisor to confirm eligibility and complete the official IEP Verification and Accommodation Form, linked in the event guidelines and Appendix H-1.

If you do not qualify for Speaking Skills, ask your advisor about Prepared Speaking.

Required form submission

☐ Submit the completed form even if you are not requesting accommodations. Use it to request any accommodations needed; review Appendix H-1 with your advisor.

☐ For RLC/SLC, submit to the State Advisor through Arizona's required process by close of registration. Submit again for each conference.

☐ If advancing to ILC, submit the form digitally through the official ILC process by HOSA's published deadline.

Late or missing form: You may still compete, but 35 points are deducted from your final score. This form verifies eligibility/accommodation needs; it is not a pre-judged speech component. The speech itself does not require an upload.

Prepare your speech

☐ Use the CURRENT annual topic in the official HOSA Speaking Skills guidelines. Confirm it before writing; the topic changes each year.

☐ Prepare a speech of no more than 5 minutes. Include a clear opening, organized main points and a strong ending that connect to the topic.

☐ Practice speaking clearly, making eye contact and using natural gestures. No microphone is used.

What to bring and wear

☐ Bring photo ID. Paper or electronic notecards are optional; electronic notes may NOT be shown to judges.

☐ Wear official HOSA uniform or proper business attire to earn dress bonus points. See Appendix D.

No props or additional presentation materials are allowed. Complete the form submission before the conference; bringing a paper copy does not replace submission.

What to do at regionals and state

☐ Arrive at the event room at the START of the posted event time frame. Check in with the Event Manager and show photo ID.

☐ Receive your appointment time and stay nearby; judging may run early. Staff will escort you into the room when called.

☐ Give your speech. Watch for the 1-minute warning; you will be stopped at 5 minutes.

☐ Leave when dismissed, complete the event survey and leave the competition area.

Scoring and advancement

Judges score speech content, organization and delivery using the official rubric. Ties are broken using the highest-value rubric sections, in descending order.

Arizona advancement: Earn at least 70% after penalties, including any form penalty. Regional qualifiers are notified through advisors. At SLC, the top 5 eligible competitors are recognized; the top 3 advance to ILC. Fourth and fifth place may serve as substitutes.

Each conference is judged independently. Scores do not carry forward; submit the required form again for each conference.

Official guidelines and required form

HOSA event guidelines — select Speaking Skills under Leadership Events for the current topic, eligibility/accommodation form, full rules and speech rubric.

Appendix H-1 — IEP event eligibility and accommodations